

Visual Art Department Eastwood Collegiate Institute



Rules and Regulations:



1) We expect that each student have a both a notebook and a sketchbook that must be brought to class daily. Regular homework assignments will be given to help develop skills, and to plan and prepare for studio assignments. Sketchbooks are an essential part of a portfolio in post-secondary arts.

2) Pens, pencils, coloured pencil crayons, an eraser and a ruler are standard equipment to bring to your art class. There will be the opportunity provided to purchase some of these or other materials if you wish to further enhance your studio experience. Please remember to label your personal equipment.

3) Your notebook must be kept up to date and may be collected at any time. Your notebook is a place to store handouts, notes, assignments and rubrics. Your notes will be used to explain studio project expectations, as well as for art history and art appreciation. The content contained in your notes will be used for quizzes, tests, culminating units and exams. If you are away, refer to the class note binder, extra handout bin, and/or a study buddy of your choice to get caught up on missed work.

4) **Plagiarism & Copying are unacceptable.** Plagiarism: Buying/Borrowing/Reproducing any quantity of work of another artist/student/anyone else and presenting it as though it were your own. This includes allowing another student to complete work/do research for you.
Copying: Reproducing the art of another artist/student with emphasis and evaluation based on the degree of imitation rather than on self-expression and creative problem solving. "After the Master" studies which are PROPERLY CITED are an exception. The use of appropriated imagery will be conducted under the guidance of the classroom teacher.
Please talk to your art teacher if you are having difficulty with creative, original expression. Art work must reflect uniqueness and originality if a personal style is to be gradually developed.

5) Phantom Art: Artwork submitted for evaluation that has not been seen by the teacher at an earlier date in progress and/or does not follow the process assigned. (home drawings are an exception). Phantom art is not acceptable. Work submitted for marking must be started and worked on substantially in class under the direction of the teacher. Students are still encouraged to take home their work-in-progress to further develop their studio work.

6) The art room will be open for your use whenever possible at the teacher's discretion during your lunch hour and after school on most days. Ask your teacher if they, or another visual art teacher, would be available if you would like to work outside of your class hours. At all times students are expected to respect the facilities, the materials and each other.

7) Eastwood has many display areas around the school for student work on a regular basis. Many art works are kept for display purposes during the school year; but we remind students to pick up work at the end of the school year. Start building your portfolio now just in case you decide on a career in art or a related field down the road.

Attendance procedures:

The purpose of the studio component is to provide the student with experiences and skills that cannot be recreated elsewhere, regular attendance therefore is essential. Your attendance will be closely monitored. Escalating penalties will ensue if you fail to realize the importance of prompt, regular attendance; refer to the student planner for details. Arts program students run the risk of missing enrichment opportunities through guest speakers etc. if absent from class.

It is your responsibility to validate your absences with the main office. If you know you will be away, it is expected that you will communicate this with your teacher in advance of your absence.

Marking procedures:

1) Unit tests & quizzes will be given. If missed, it is YOUR RESPONSIBILITY to arrange a mutually convenient time to do a 'make up' test with your teacher. Usually this will be the next class period. Studio work that may have been missed should be shown to your teacher within 2 days of your absence.

2) Studio work is graded for both process and product. It is also standard practice to submit preliminary work for evaluation. All major assignments must be completed and handed in with completed evaluation sheets. **If a critique day is planned, your work is due (even if not fully completed) on the day of the critique.**

Consent to publish student artwork:

Throughout the year the opportunity to publish student art work often arises. We celebrate the chance to showcase the talents of our students.

The Waterloo Region District School Board requires written consent to use images of a student and his or her artwork in print, video and website applications. We would appreciate your cooperation in allowing us to include your student in our promotional materials.

I hereby consent to the use of my son/daughter's photo image and/or artwork being reproduced on Eastwood Collegiate Institute's website and/or printed material (e.g. pamphlets for Grade 8 Information night, etc.).

Student Name _____ Date: _____
(please print)

Parent/Guardian name _____ Parent/Guardian Signature: _____
(please print)

I have read the course outline, teacher letter (if applicable) and the department rules.

3) All major assignments require a completed Rubric with thorough answers to the communication questions.

Each assessment will have a final date of submission after which it will no longer be graded. This date will be clearly communicated to students by the teacher. Work that has not been submitted by the final due date will be deemed “incomplete” for the purposes of grade reporting. Failure to complete all required work will negatively impact a student’s final grade, and may prevent successful attainment of the credit.

One Week’s Grace and Redo policies: Your teacher may allow for a week’s grace period granting additional outside of class time to complete your work on major projects past the due date to enhance the quality of the work. Your teacher may adhere to a re-do policy allowing you to re-do a previously completed assignment in order to achieve a better grade as long as you have handed it in on the due date. The week’s grace DOES NOT apply to process/preliminary work, or home drawings.

Peer/Self-evaluation: Throughout the semester you will be asked to evaluate your work to analyze how well you feel you completed the expectations. You are expected to be fair and honest when evaluating your work. Critiquing will occur frequently, often in a group environment as a class critique, to comment on the work of your peers.

Materials: In the visual arts we handle a wide range of different materials. Please be sure that you listen carefully when you are instructed upon the handling processes involved with the projects you are working on. If you have specific health concerns, please be sure to contact your teacher and modifications will be made.

These materials can be quite expensive. Students who willfully WASTE OR DESTROY materials or equipment will be charged the replacement cost. Please be especially careful since with the current budget, we do not have the finances to replace items.

Be prepared to assist in clean up of not only your desk area, but of the group area. Additional clean-up duties will be assigned throughout the semester.

Under the *Foundations: Responsible Practices* strand of the visual art curriculum students will be assessed on demonstrating responsible studio practice by: Maintaining a **clean**, respectful workspace; consistent, proper, safe materials usage; Not wasting/losing materials/tools/equipment; Responsible, ethical digital citizenship.

Materials may be signed out by completing the information on the designated clipboard and/or by completing the *Art Dept. Materials Indebtedness Form* and showing your teacher the condition of the material before you take it home. Return it before school the next day and have your teacher check that it was returned by signing the board/form. At the end of the semester, students will be charged for items not returned.

Information File/Resource File/Sketchbook

As the information file is a large portion of all visual art courses it is treated like a ‘visual essay’. It is therefore important that all images (scanned, drawn, photographed, photocopied, printed etc.) are properly sourced (book/magazine, author and page number or gallery where seen, internet web address, original artist etc.) and labeled.

All works should also have a brief explanation by you as to why you choose to include this piece in your file (ie. what it has taught you, why you find it ‘successful’, or why you don’t, how it inspires or interests you etc.)

Simply to paste a picture into your book does not show the insight gained, and although close to omniscient, we in the art department are not clairvoyant ;)

Digital Citizenship: The ECI art department works in accordance with the Digital Citizenship policies of the WRDSB. Throughout the semester your teacher may choose to employ numerous online/social networking utilities and/or the ‘BYOD’ (bring your own device) policy. At all times students are expected to conduct themselves in a courteous and respectful manner to the classroom environment as well as to their peers. These utilities will be implemented at the teacher’s discretion. For more policy information as well as very helpful Creative Commons resources check:

<http://library.wrdsb.ca/research/digital-citizenship/>

Thank you for joining this course, we look forward to the exciting things we can accomplish together.